

MINUTES
North Carolina Board of Physical Therapy Examiners
June 10, 2020
NCBPTE OFFICE – TELECONFERENCE
8300 HEALTH PARK
Raleigh, North Carolina 27615

Members Present:

Teresa F. Hale, PT, Chair
Crystal D. Ostlind, PTA, Secretary/Treasurer –
Paul Garcia, MD
C. David Edwards, PT
Leslie P. Kesler, PT- (left meeting at 1:10 p.m. - excused)
Rosa Maria Gonzalez, BSN, RN, Public Member (left meeting at 9:47 a.m.- excused)
Pearl L. Rhone, PTA
Jamie L. Miner, PT

Staff Present:

Kathy Arney, PT, Executive Director (ED)
Debbie Ragan, PT, Deputy Director (DD)
Cindy D. Kiely, Director of Administration / Recorder
David C. Gadd, Attorney

Guests:

Carey Cypher, PT licensee, attended remotely

The format for the Minutes is as follows: *V-# Summary of Motion (Board Member who introduced motion)*

Meeting Called to Order by T. Hale, NCBPTE Board Chair – 9:02 a.m.

The meeting is open to the public and was conducted remotely on Zoom and streamed live on YouTube. The meeting was noticed in the Board office, on its website and on the NC Secretary of State website. Requests for the meeting agenda prior to the meeting were fulfilled via email.

Announcements

T. Hale, Chair, announced the following: Stuart MacRoberts, Public Member, term ended and the Governor appointed Rosa Maria Gonzalez, BSN, RN, Public Member on May 4, 2020 for a term ending December 31, 2022.

Conflict of Interest Reminder by the Chair

T. Hale, Chair, reminded members of their duty to avoid conflicts of interest and appearances of conflicts of interest. In addition, T. Hale asked if there were any known conflicts of interest or appearance of conflicts of interest with respect to any matters that

were to be brought before the Board today as required by Executive Order 127. No Board member indicated conflicts of interest with the business before the Board today.

V-022- '20 Passed Minutes March 11, 2020 [Attachment I]

- Board adopted a motion to approve draft of the Minutes of the Board Meeting held on March 11, 2020. **(Kesler)**
Members voting in the affirmative: Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner
Members voting in the negative: None

V-023- '20 Passed Minutes April 21, 2020 [Attachment II]

- Board adopted a motion to approve draft of the Minutes of the Special Board Meeting held on April 21, 2020. **(Kesler)**
Members voting in the affirmative: Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner
Members voting in the negative: None

APPLICATIONS

V-024- '20 Passed – Makwana, Payalben (PT Endorsement Applicant)

The applicant's credentials were not considered substantially equivalent to the first professional degree in physical therapy in the United States at the time of graduation based on 03/26/2020 credentials evaluation review from FCCPT using Coursework Tool #6 (CWT#6). Based on CWT#6 the applicant's credentials evaluation shows a combined General Education and Professional Education total of 149.04 semester credits which does not satisfy the minimum requirement of 170 semester credit hours. The evaluation stated that she received 12.16 General Education semester credits. The following content areas are not identified: Physical Science – Physics with Laboratory. Professional Education shows 128.88 credits with the following courses outstanding: Basic Health Science: Genetics; Medical Science: System Interactions; Examination: History; Systems Referral; Evaluation: Findings that Warrant Referral; Plan of Care Implementation: Interventions: Wound Debridement; Supervision of Support Staff; Outcome Assessment; Related Professional Course Work: Health promotion and Wellness; Documentation (all aspects of patient/client management). In addition, the applicant will have met the deficiency of 20.96 credit hours.

The Board considered this information and approved her eligibility for licensure, subject to completing deficits in general and professional educational requirements and semester credit hours. **(Rhone)**

- Members voting in the affirmative: Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner
Members voting in the negative: None

V-025-'20 -Passed - SA#04 -20 (PT Exam Applicant)

The applicant provided the required Accommodation Request Form and documentation dated 05/14/2020, submitted by Margaret Siman, M.D. The applicant documents history of receiving special accommodations for testing in education testing settings. The Board voted to approve the request of time and one-half, and access to a caffeine beverage during testing; ability to take medication during testing, and ability to take frequent breaks. **(Kesler)**

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner
Members voting in the negative:	None

V-026-'20 -Passed - SA#05-20 (PT Exam Applicant)

The applicant provided the required Accommodation Request Form and documentation dated 05/20/2020, submitted by Stephen R. Hillis, PhD, Licensed Psychologist. The applicant documents history of receiving special accommodations for testing in educational settings. The Board voted to approve the request of time and one-half, and a separate testing room for the NPTE. **(Rhone)**

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner
Members voting in the negative:	None

V-027-'20 -Passed – Tyagi, Pragalbha (PT Endorsement Applicant)

The applicant's credentials were not considered substantially equivalent to the first professional degree in physical therapy in the United States at the time of graduation based on 05/21/2020 credentials evaluation review from FCCPT using Coursework Tool #4 (CWT#4). Based on CWT#4 the applicant's credentials evaluation shows a combined General Education and Professional Education total of 191.55 semester credits which does satisfy the minimum requirement of 150 semester credit hours. The evaluation stated that she received 24.75 General Education semester credits. The following content areas are not identified: Physical Science – Chemistry with Laboratory; Physics with Laboratory. Professional Education shows 165.30 credits which does satisfy the minimum requirements of 90 semester credits. All content areas were identified.

The Board considered this information and approved her eligibility for licensure, subject to completing deficits in educational requirements. **(Kesler)**

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner
Members voting in the negative:	None

V-028- '20 Passed – Patel, Devangi Pankajkumar (PT Exam Applicant)

The applicant's credentials were not considered substantially equivalent to the first professional degree in physical therapy in the United States at the time of graduation based on 10/19/2018 credentials evaluation review from FCCPT using Coursework Tool #6 (CWT#6). Based on CWT#6 the applicant's credentials evaluation shows a combined General Education and Professional Education total of 151.44 semester credits which does not satisfy the minimum requirement of 170 semester credit hours. Credit deficiency 18.56. The evaluation stated that she received 20.04 General Education semester credits. All content areas were identified.

Professional Education shows 109.40 credits with the following courses outstanding:
Evaluation: Findings that Warrant Referral; Plan of Care Implementation: Interventions:
Mechanical Agents, Interventions: Wound Debridement; Supervision of Support Staff;
Discharge or Discontinuation: Related Professional Course Work: Documentation (all aspects of
patient/client management) patient/client management).

The Board considered this information and approved her eligibility for licensure, subject to completing deficits in professional requirements and credit deficiency of 18.56. **(Rhone)**

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Kesler, Rhone, Miner
Members voting in the negative:	None

Arney provided an update on SA#3 from the March Board meeting. The applicant provided evidence of having received accommodations in school and according to the Minutes of the March meeting the applicant and FSBPT were informed of the approval of the request for Special Accommodations for the NPTE.

Attorney Report

Attorney Gadd provided an overview of the NC State Supreme Court Opinion of the following case and its relevance to Occupational Licensing Boards and consideration of disciplinary action cases:

In Winkler v. State Board of Plumbing, Heating & Fire Sprinkler Contractors, The North Carolina Supreme Court determined that licensees can seek attorney's fees from state licensing boards if the Court finds that the board acted without substantial justification in pressing its claim against the licensee and if there are no special circumstances that would make the award of attorney's fees unjust. However, section 6-19.1 of the general statutes provides that fees may be awarded only after the matter has become a civil action (upon appeal from board action), not during the disciplinary proceeding before the Board. In this case, the threshold was not met to award fees since the Board didn't act without substantial justification, but the award of attorney fees to a licensee remains a possibility.

Gadd gave verbal update on Legislation/ & Governor's Executive Orders Impacting Occupational Licensing Boards:

- S704- page 66, section 4.37- authorizes state agencies to exercise regulatory flexibility during pandemic; Section 4.38 – The NCBPTE will be required to submit a report to the JLAPO in October 2020, detailing everything done to assist applicants and licensees in entering the healthcare workforce during the COVID-19 pandemic
- S712 no OLB shall revoke, issue fines or discipline a licensee on the basis that a licensee violated an EO
- S717 and HB 1053- expedited military process to extend to military veterans. (The NCBPTE already allows expedited process and no fees for military, military spouses,

veterans, veterans spouses. There are slightly different bill versions in each house and both are in committee.

- S773- Universal License Recognition Act- Still in committee. Only applies to North Carolina and NCBPTE already a member of the compact, so it is unclear how this will impact the Board if it becomes law.
- Governor Cooper’s Executive Order 130 is set to expire June 26, 2020; however, this is a date that may be changed depending on the progression of COVID-19. This is the order that directs the Board to increase flexibility to allow students and out of state licensees to become licensed if it will aid in the treatment and prevention of COVID-19.

Executive Director’s (ED) Update – [Attachments – III - IV]

- Licensee Count- This report now includes licensees, compact privilege holders and permittees, as we compare metrics from prior quarters/years and for budget preparations. The Board staff will study trends in applications as the PT Licensure Compact continues to grow and evolve. Growth in total number of licensees has flattened to 2.66% growth over this time frame last year.
- Adopted NCBPTE Goals and Priorities with 4Q 2019 update and Proposed 1Q 2020. These were not changed as the Board and office staff have been focusing on the transition to remote work due to COVID-19.
- FSBPT Board Assessment Task Force tool – “BAR” – created by Board Administrators and FSBPT staff is now posted and ready for use. Go here to access: <https://members.fsbpt.org/BAR/index.html>. This tool may be useful for Board members as they consider goals for the Board overall and when assessing aspects of ED performance and goals and priorities each year.
- Silverstein Recognition – recognition adjusted because of COVID-19 – Board agreed to invite Silverstein for lunch during the Sept 2, 2020 Board Meeting. Because of social distancing, the Board agreed invite Mrs. Silverstein to attend, but opted not to invite additional guests to attend in person. Notifications will be emailed to other invitees requesting cards and notes of appreciation, which will be shared with Silverstein during the September 2, 2020, luncheon. MacRoberts will be invited to the December Board Meeting to honor his service as Public Member.

V-029-'20 Passed “Closed Session”

Motion to go into Closed Session in accordance with GS § 143-318.11 (a)(1) and (a)(6) to discuss personnel issues and licensee disciplinary matters. **(Edwards)**

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Kessler, Rhone, Miner
Members voting in the negative:	None

The Board went into closed session at approximately 11:00 a.m., considering disciplinary action against a licensee and discussing personnel matters. [CLOSED SESSION MINUTES]

The Board returned to Open Session at approximately 12:00 p.m.

V-031-'20 Passed Personnel Wage and Salary Scale

After closed session discussion of specific employee wage and salary adjustments for fiscal year 2021, the Board approved the Executive Director's recommendations which will be included in the adopted FY21 budget. *(Edwards)*

Members voting in the affirmative: Hale, Ostlind, Garcia, Edwards,
Kesler, Rhone, Miner
Members voting in the negative: None

V-032-'20 Passed ED Job Description and Review documents and salary adjustment

After closed session discussion of Executive Director updated Job Description, Performance Review process and documents and market-based salary adjustment for July 1, 2020, the Board approved the Executive Director Task Force recommendations.

(Edwards)
Members voting in the affirmative: Hale, Ostlind, Garcia, Edwards,
Kesler, Rhone, Miner
Members voting in the negative: None

Financial Report- [Attachments V-VIII]

The Executive Director reviewed the following with the Board:

- Funds moved 03-11-2020
- Designated Reserve report – 04-08-2020
- Financials – Comparison July 1, 2019 – May 22, 2020 to comparable period the following year (Profit – Loss comparison)
- Financials – Balance Sheet – May 22, 2020 comparison to the same period in 2019
- Adopted Budget for 2019-2020 – (reference)
- Finance and Audit Committee – 2020
 - Minutes – Meeting May 2020
 - Memo to F&A Committee
 - Proposed Budget for 2020-2021 (FY21)
 - Proposed Wage/Salary Adjustment FY2021
 - Board selection of Auditor FY21-23
 - Financial Recommendations – FY2021
 - Capital Investment – IT

Motion for Board Consideration of the Budget and financial actions for FY 2021

V-033-'20 Passed Budget FY 2021 (Ostlind)

Motion to approved the proposed budget for 2020-2021 with personnel wage and salary adjustments as discussed during the closed session and the noted during discussion of the financials including:

- Board recommended adjustments the proposed budget for FY 2021

- In FY21 move all monies in Pinnacle including from CD's as they mature and money market accounts
- Making a Capital Investment into IT from Designated IT Reserve of up to \$100,000 to continue with technological modernization efforts, including Board website, office operations and completion of an independent analysis and recommendations of Board IT staffing, security, systems integration, etc.
- Create an additional Designated fund - Payroll Reserve – to ensure 6 months of payroll can be provided in the event of unanticipated income reduction or loss.

Members voting in the affirmative: Hale, Ostlind, Garcia, Edwards,
Kesler, Rhone, Miner

Members voting in the negative: None

Motion for Board Consideration re: Recommendation for Auditor

V-034-'20 Passed Board Auditor 2021-2023

Motion to accept the proposal from Garrett Dodd & Associates Ltd, CPA as the Board Financial Auditor for FY2021-2023. The Board will approve renewal of the 3- year term annually.

..... (Kesler)

Members voting in the affirmative: Hale, Ostlind, Garcia, Edwards,
Kesler, Rhone, Miner

Members voting in the negative: None

Federation (FSBPT) – The ED reported the following:

- All “in-person” scheduled meetings of FSBPT will be cancelled for the duration of calendar year 2020 including: Leadership Issues Forum - Alexandria, VA, - July 18-19, 2020; and 2020 Annual Meeting – October 22-24 – Orange Co., CA. Any alternative plans have yet to be announced.
- Staff attended several webinars hosted by FSBPT including Webinars re: Regulation and COVID and Exam Updates
- Board member changes were verified by Kiely at FSBPT request

FSBPT Committee Service: Ostlind – Resolutions Committee

NCPTA & APTA Updates

NCPTA

- NCPT Newsletters-https://ncpt.site-ym.com/page/ncpta_newsletters
- Future Meeting: Fall Conference 2020 – cancelled due to COVID-19
- Nominations Update – NCPTA’s nomination period for potential Board member for 2021 has closed.

APTA

- NEXT Conference and Exposition, June 3-6, 2020 – Phoenix, AZ – virtual meeting

Report from Deputy Director, which includes Continuing Competence

Deputy Director Report – which includes Continuing Competence submitted by D. Ragan

- FBI – CBC update since April 8, 2020 – Board adopted a motion on 4/8/2020 to approve requiring the FBI CBC results be received and evaluated by the Board prior to licensure vs. exam eligibility due to inaccessibility of fingerprinting during COVID-19 governmental operational changes. This has been significantly helpful in getting PT/PTA exam applicants made eligible to take the NPTE for April and July, given the shortage of Prometric testing center availability.
- Exemptions- no exemptions for hardship for 2020 to date
- Random CC audits- We are finishing the first round of random CC audits for the reporting period of 18-20. One licensee still has not complied and will be discussed at the next Investigative Committee meeting if still not compliant.
- Answering Continuing Competence Questions on Voice and Email- The Board office has received MANY questions about changing the Board continuing competence requirement rules due to the pandemic. To date, all continuing competence requirements and deadlines remain in place. The Board may not extend deadlines or waive continuing competence requirements without rule changes approved by the North Carolina Office of Administrative Hearings. The Board office has informed MANY licensees that participation in live-in person continuing competence activities are not a continuing competence requirement
- Office procedures- Since March 30, 2020 the licensing team has worked remotely due to the COVID-19 pandemic.
 - March 27, 2020, Executive Order 121 issued a statewide Stay-at-Home Order beginning March 30, 2020 restricting travel to “Essential Activities.” NCBPTE was considered “Essential” and continued execution of its mission
 - March 30, 2020, the majority of staff of NCBPTE began remote work, where they remain approximately ten (10) weeks later. They were provided with the appropriate electronic equipment and software to continue the work of the Board full time remotely.
 - NCBPTE Paper-based operations became electronic; paper is scanned and scanned documents are processed primarily through electronic means.
 - NCBPTE posted information, answered emails and phone calls for licensees and the public in response to the Governor’s Orders and submitted questions.
 - NCBPTE altered its FBI fingerprinting process to enable applicants to continue to meet licensure requirements without significant delay. Packets were re-issued with new instructions for March and April applicants.
 - The NCBPTE approved accepting application documents electronically for character references, education transcripts, and license verifications, since most educational institutions are closed and most licensing boards are working remotely during this state of emergency.
 - The NCBPTE has also worked closely with the NC DPT/PTA programs to assist their students in completion of the eligibility process when the April national PT exam dates were cancelled and moved to rolling May exam dates.

Prometric Report

- No report – COVID-19 – these were not collected due to exam cancellations for the April Exam

Committee on Board Rules – Ragan verbal updates:

- Rules Committee 2020 –
 - The latest rule changes were approved by the RRC in April and became effective May 1, 2020. They are posted on the Board website and have been entered into the NC Administrative Code. The Rules are as follows: 21 NCAC 48 B .0102;.0103; 21 NCAC 48D.0102
21 NCAC 48E.0101; 0110; .0111; .0112; .0510
21 NCAC 48G.0109; .0202; .0504
 - Technical rule changes were needed in March:
-21 NCAC 48C .0103 and 21 NCAC 48C .0501. The changes needed were pursuant to G.S. 150B-21.5(a)(3). When the NC PT Practice Act was re-codified, they also changed slightly the numbering of G.S. 90.270.92 Powers of the Board. Thus, some of our history notes did not accurately reflect our statutory authority. We asked for them to reflect 90.270.92 as many of the history notes already reflect in 21 NCAC 48G, instead of including more detail.
- Jurisprudence Exercise updates due to rule changes. The proposed permanent rules became effective on May 1, 2020. The following questions on the jurisprudence exercises had to be updated: JE 2- 10,11,13-18; JE 3- 24, 25
- Request to change rules to allow nutrition counseling – B Land, PT – the Board’s rules committee will review this request when it meets again later in 2020. Date TBD.

Correspondence with Schools and Annual School Reports

- Pass rates – no updates – the Score reports will not be updated until April Exam window closes. This was not completed until June 4, thus results were not yet available for Board review
- Updated School Addresses
 - Campbell University Program Director update
 - HPU – accreditation status
- 2020 – Exam Schedule and Board Member Score date notification – update (important dates-eligibility deadlines; Score days) – there have been adjustments to exam dates due to COVID-19; the Board will be alerted by staff when exam scores are to be validated
- Communications regarding Assured Graduation FBI CBC Communications and were shared with schools
- Other School Communication
 - Webinar with HPU re: application/licensure process and forms
 - Arney – remote education for 1st year class – HPU – 06-15-20
 - Multiple school program directors and staff were communicated with via emailed and verbal communications by staff re: FBI/Assured Grad and Exam eligibility
- COVID-19 Actions
 - accepting emails documents
 - student clearinghouse transcript receipt – discussion

Ethics Commission- Board members were reminded of their annual obligation to complete the SEI form and biennial Ethics Training. Different methods for completing ethics training were reviewed. The Board was reminded that the NC School of Government is available for periodic Board Ethics training.

- www.sosnc.gov - IMPORTANT: Reminder regarding requirement for Mandatory Ethic Education and finding instructions. (*required every 2 years--submit reimbursement request*) See the Compliance Report for dates due.
- SEI Due Annually – April 15 SEI reminder and Online filing instructions – all NCBPTE Members were compliant with the deadline
- Ethics Education Instructions were included for Board member review
- Ethics Commission – Newsletter – March 2020 was provided as information.

Responses from ED/DD to questions addressed at the previous Board Meeting – [Attachments IX]

- Labs – A. Potts, PT, DPT, OCS, CSCS

PT Licensure Compact [Attachment X-XI]

- PT Compact Commission
- Financial report FY 2020 – Compact Commission Fees received
- Response to Nevada – considering Compact fee to charge
- PT Compact Commission update – May 2020 – <https://conta.cc/3dAAU4U>

Board Appointments – 2020 (2 PT and 1 PTA)

Board Appointments – 2021 – Governor’s Appointments – no update

- Edwards, Hale, Rhone are all eligible for reappointment

Submission of Reports to the State – The Board reviewed the reports to the State and other entities submitted in the last quarter: [Attachments XII - XIII]

- State Archives – Submission of Minutes from calendar year 2019
- Response to request from NC Medicaid for Disciplinary actions
- Response to request for Disciplinary actions from 1st Q 2020
- Verification of OSBM – OLB Contact
- State Farm Workers Compensation Audit – completed by phone by Kiely
- NCBOLD report completion - Kiely
- CAI Wage and Salary Survey 2020 – completed by Kiely and Arney
- Receipt of GASB Standards for Financial Reporting – forwarded to the Auditor
- Cente Corporate Credentialing Verification of highest license request – completed by Arn
- Board Member SEI filings – complete
- B. Trais – Records Request – updated Disciplinary Action from 1Q 2020
- Ethics Liaison Expense Report – 1Q 2020 – Arney and Ragan

Board Technology - Updates – Seipp [Attachments XIV - XV]

Written updates were provided to the Board by:

- IT Department Updates – Director of IT – Gregg Seipp

- Systems Administrator – David Nall
- Implementation timeline of SharePoint – D. Nall provided a demonstration of a “Board Portal” on SharePoint for the Board members

Scope of Practice Questions for Board Consideration –

NC DHHS inquiry re: PT’s as Medical Examiners

- Board determination of whether to support NC DHHS proposal – Board agreed by consensus – The subject of whether the Board would support physical therapists being considered appropriate to be appointed as Medical Examiners in NC was discussed at length. The Board determined: it would like to be able to see and review the training materials provided to appointed Medical Examiners, if available; The Board indicated that because the scope of work involved in being a Medical Examiner was outside the scope of physical therapy practice and the Board would not be overseeing licensees while acting as a Medical Examiner, it should not take a position on the current proposal.

COVID-19 Responses

- NCBPTE held meetings April 8 and 21, 2020 and approved changes to licensing processes to consider how changes in licensure requirements for PT licensees might be altered during the NC State of Emergency. The following were approved:
 - Acceptance of certain emailed documents temporarily was approved,
 - FBI CBC results were required prior to licensure vs. exam eligibility and were able to be accepted through self-fingerprinting,
 - an extension of time, the length of the state of emergency, was granted to the one-year reapplication requirement,
 - exemptions from licensure for out of state licensees was implemented per GS 90-270.101 (8),
 - withdrawal of a rule change submitted to RRC that would create a potential licensure delay for applicants was withdrawn
 - refunding of certain fees was allowed to minimize economic impact on applicants/licensees.

Motion for Board Consideration re: Approve Temporary Rule Changes in order to implement the Alternate Approval Pathway

V-035-'20 Passed Approve moving forward with the Alternate Approval Pathway

Motion to implement the Alternate Approval Pathway for exam eligibility of CAPTE PT/PTA graduates by virtue of proceeding with the Temporary Rule making process (*Hale*)

Members voting in the affirmative:	Hale, Ostlind, Garcia, Edwards, Rhone, Miner
Members voting in the negative:	None

- Proposal – Acceptance of AAP for exam eligibility for CAPTE graduates.
 - Temporary Rule Changes Proposed

- Rationale- On March 10, 2020, the Governor of North Carolina, by issuing Executive Order No. 116, declared a state of emergency to coordinate a response and enact protective measures to help prevent the spread of COVID-19. The World Health Organization, the Center of Disease Control and Prevention, and the United States Department of Health and Human Services have declared COVID-19 a public health threat and emergency. Section 16 of Executive Order No. 116 temporarily waives licensure requirements for healthcare providers licensed in other states, territories, and the District of Columbia. The North Carolina Board of Physical Therapy Examiners seeks to help increase the pool of qualified healthcare providers who can provide assistance with a COVID-19 outbreak by creating an expedited process by which physical therapists and physical therapist assistants can be licensed. Furthermore, qualified physical therapists and physical therapist assistants will be essential in the rehabilitation process for many persons recovering from the residual effects of COVID-19.
- Amend 21 NCAC 48B .0103, 48D .0107, 48D .0109, 48D .0111, and 48E .0101
- Timeline

Board votes to publish proposed temporary rule	June 10, 2020
Proposed temporary rule submitted to OAH and Interested Parties	June 10, 2020
Proposed temporary rule published on OAH website and PT Website (within 5 business days from submission to OAH)	June 17, 2020
Public comment period (at least 15 business days)	June 17 – July 9, 2020
Public hearing (at least 5 days from publication)	July 8, 2020 at remote Board meeting
Board adopts rule (at least 30 business days from submission to OAH and Interested Parties)	September 2, 2020 (at remote Board meeting)
Submit Rule to RRC for Review	September 2 nd
RRC reviews Rule within 15 business days of submittal of rule	September 17, 2020 (RRC Meeting)
Temporary Rule Effective Date	October 1, 2020
Temporary Rule Published in Register	October 15, 2020
Permanent rule must be submitted to the RRC (270 th day)	July 12, 2021

Arney also provided a verbal report on the following:
 How other NC OLB's are working during COVID-19

- Exemptions from Licensure during the state of emergency of other healthcare occupation

Credentialing Agencies

- No report

Correspondence from ED, Articles, etc. - the following questions received and answered by the ED and were reviewed:

- Guidance for our students – L. Byrd
- Covid-19 Clinic Closure – P. Weiss
- Renewing lapsed license during Covid-19 – C. Arnam
- Scope of Practice and imagining – S. Cozad
- Teletherapy and HIPPA compliance - C. McLaughlin
- Public schools teletherapy services – E. Dubuisson
- Scope of practice- wound care – T. Deily
- Scope of practice – “prone team” – K. Kohler
- Telehealth and Plan of Care during Covid-19 – H. Mallett
- Questions about dry needling – K. Martin
- Medical or naturopathic healthcare provider definition – C. Vedder
- Teletherapy use other than during state of emergency – S. Spainhour
- DPT students participating in telehealth services – E. Wark

Chair Hale reminded the Board of dates for upcoming Board Meetings:

Location: 8300 Health Park, Raleigh, NC 27615 - AIHF Conference Center or Suite 233

- September 02, 2020–(Wednesday)
- December 09, 2020–(Wednesday)
- Dates for upcoming meetings in March and June of 2021 will be determined at the September 2020 Board meeting.

Meeting adjourned by T. Hale, Chair, at 1:25p.m.

Submitted,

Cindy D. Kiely
 Director of Administration
 Recording Secretary

Crystal Ostlind, PTA
 Secretary/Treasurer